



Dear parent/carer

Dates for your diary

- **New Year 7 induction afternoon** - Wednesday 2nd September 2020 (12:30– 3:00pm)
- **First day of term** - Thursday 3rd September 2020 (8:25am-3:05pm)

We are really looking forward to welcoming your son/daughter to the academy in September. To ensure students have some transition, we have planned 2 specific days for them to get to know their College team, tutor and class mates. They will also take part in some lessons and be able to familiarise themselves with the school site.

The New Year 7 Induction afternoon on Wednesday 2nd September 2020 (12:30pm – 3:00pm) will allow students to meet their new College team and have a tour of the site. This time will also allow us to complete important administration tasks, such as the thumb prints and ID card pictures, prior to term start. Please ensure your son/daughter meet at their College designated meeting points from 12:15pm for a prompt 12:30pm start. Students can be collected from the same meeting points at 3:00pm. As students are now in Secondary school they can also make their own way home once dismissed at the end of the day by themselves. **Please note - students are to be in full academy uniform.**

Thursday 3rd September 2020 will also be an induction day. During the day your son/daughter will take part in some sample lessons as well as having a further extended period of time with their new tutor group and form tutor. This day will be a full day starting at 8:25am and finishing at 3:05pm. Throughout the day only Year 7, 11 and Post 16 students will be in. This should allow students to become more familiar with the school day, processes and getting around the site before the whole school return fully on Friday 4th September at 8:25am. We hope this will help settle the nerves and any anxieties with starting the new school. **Please note - students are to be in full academy uniform.**

Please study the site map to know where your College designated meeting point will be for the induction days

The site map shows the academy buildings and grounds. Red arrows point from numbered circles (1-5) to specific meeting venues on the map. The circles contain portraits of the colleges: Bronte (1), Hawking (2), Newton (3), Pankhurst (4), and Tull (5). The map also shows the Main Entrance, Cooks Lane, and various sports fields.

Number	College	Meeting Venue
1	Bronte	D Block Main Exit (Post 16 Common Room)
2	Hawking	Sports Hall Entrance (Quad)
3	Newton	D Block Main Entrance (D Block D117-118)
4	Pankhurst	A Block DT Entrance
5	Tull	Main Entrance (Drama Studio)

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Tutor and Teaching group changes due to Government Guidance

Unfortunately we have had to change the tutor and registration groups of students in the school, in the short term, to meet government guidance on keeping students in year group bubbles. Your son/daughter will still be in the same College, however we have had to temporarily move students into 2 year tutor groups in each college. For example TULL will have two year 7 groups, 7T1 and 7T2. For students in year 7 and year 8 this tutor group will also be their teaching group for all lessons throughout the week. We have included this new tutor group information below, for your reference. We will revert to the old vertical tutoring system once government guidelines have been relaxed. We are expecting students to be in these year specific tutor groups up until Christmas 2020.

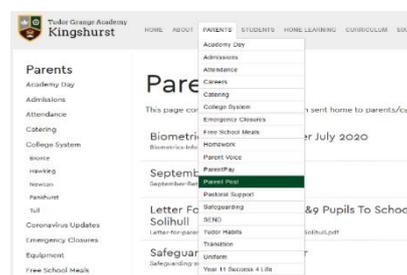
College	**Included in posted version**
New Year Form Group	**Included in posted version**
New Year Form Tutor	**Included in posted version**

Academy Website Information

<https://www.kingshurst.tgacademy.org.uk>

Please continue to check the website for the latest updates. We have recently added the Virtual Tours and Meet the College Team.

Try to also get used to checking the Parent Post page weekly for any letters that have been recently published. This is located in the Parents section of the website.



Have you checked out the new Virtual Tours on the Transition website?

Virtual Tour (Google Maps Style)

This tour allows you to select the rooms and blocks to have a self-guided "Google Map" style tour around the school.

Virtual Tour Video

This is a virtual tour of the blocks and includes a welcome from the college leaders and other senior members of staff at the school as you are guided around the academy

Have you received Text or Email messages from us?

We have sent out a couple of text and emails since the start of the summer holiday. If you have not received these then we may not have your up to date number and you therefore risk missing important information from the school.

Could you please email Miss Natalie Grady, ngrady@kingshurst.tgacademy.org.uk, to update and check your contact details with us.



Cashless Catering System

The school have introduced a cashless catering system over the summer. From September, students will not be able to load cash onto their catering accounts in school. Parents can preload money onto their child's account in two ways; ParentPay, will continue be our normal online payment service that most of you will be familiar with. The second option is via Pay point Top up cards where payment, in cash, can be made at local Pay point stores. Please ensure students accounts are topped up in advance of starting in September. **Information on how to set these up are included in the posted version of this newsletter, which should be received in the week beginning 17th August 2020.**

Students receiving free school meals will continue to get their daily allowance automatically added to their account each day. Please note that any monies not spent from the daily free meal allocation will not be carried over to the next day.

A letter explaining the cashless catering system is also on our website in Parent Post for your reference. I have included the link here for you to access this letter - https://www.kingshurst.tgacademy.org.uk/?wpfb_dl=207)

Uniform update (Online ordering and shop collection)

Due to Government COVID guidelines regarding customers not being able to try clothing on in store, PB Sports have kindly asked that wherever possible that you order uniform online. There will be no concerns with bringing back items that do not fit. Government guidelines state that a customer cannot try or touch any garment or else it has to be quarantined for 72 hours if not purchased. If parents order on line they can collect their order, try it on at home and bring it back to exchange if it does not fit. In the event of this happening PB Sports will quarantine all items for 72 hours.



If parents call at the shop, only one adult/carer with the student will be allowed in, again to meet the strict social distancing guidelines that have to be adhered to. Most uniform items are in stock and turnaround of orders is usually within a day or two at most. **Please note – no uniform items can be tried on in the shop!** Once you get the text/email that your order has been processed, can you please collect the garments as soon as possible.

Address: Waterloo Avenue, Chelmsley Wood Industrial Estate, B37 6QQ. Tel: 0121 770 8000.
Sports Online Shop - <https://shopify.pbportonline.co.uk/collections/tudor-grange-academies-trust>

Please do check the uniform guide before purchasing uniform items.

What do I need to do if I need to contact someone?

If you require any further information about transition, starting the academy or just want to let us know about something, please see a list of the key people below.

Transition Leader	Mr Lee Parfitt	lparfitt@kingshurst.tgacademy.org.uk
Admission queries	Miss Natalie Grady	ngrady@kingshurst.tgacademy.org.uk
SEND queries	Mrs Rachel Smallwood	rsmallwood@kingshurst.tgacademy.org.uk
Medical queries	Mrs Emma Richardson	erichardson@kingshurst.tgacademy.org.uk
School Admin Office	0121 329 8300	office@kingshurst.tgacademy.org.uk

College Leader – Contact Details

Bronte	Mr Gulfam Shahzad	GShahzad@kingshurst.tgacademy.org.uk
Hawking	Miss Emma Ivery	Elvery@kingshurst.tgacademy.org.uk
Newton	Mr Richard Jones	RJones@kingshurst.tgacademy.org.uk
Pankhurst	Miss Rebecca Hill	ReHill@kingshurst.tgacademy.org.uk
Tull	Mr Lee Parfitt	lparfitt@kingshurst.tgacademy.org.uk

Tips for the start of term

You may be wondering what will happen on your first day of term so we thought we'd put together a few guidelines for you to make sure you have a good start and make a good first impression!

- 😊 Arrive on time. School starts at 8:25am.
- 😊 Make sure you know your meeting point. See map on first page of this newsletter.
- 😊 Arrive smartly dressed in correct full academy uniform. You must have a blazer, tie, jumper (optional until October half term), shirt, grey trousers or pleated skirt, black shoes and no jewellery apart from one small pair of stud earrings, if you want to wear them.
- 😊 Make sure that you bring a pencil case with black and green pens, pencil, ruler, rubber and calculator.
- 😊 Remember to put your name on all belongings – the academy is a big place and if you lose anything which is not named, it would be very difficult to track it down.
- 😊 You will spend time with your form tutor in the morning so they can get to know you and your classmates, as well as explaining the academy rules and routines. You will also be given your planner and timetable.
- 😊 You will take part in some sample lessons throughout the day and have a tour of the school.
- 😊 You will have your thumb print taken so you can access catering and photocopying services and also have your ID card photo taken. So make sure you look your best! 😊
- 😊 Bring your completed work from the Summer project to earn your first reward stickers.
 - Pen Portrait for your new Form Tutor
 - College Research Task for your College Leader
 - Map Puzzle. Did you find the 10 letter word?
- 😊 Eat breakfast before you come to school.
- 😊 Check your parents have put money on your catering account so you can get snacks at brunch and lunch. In the first couple of days you may want to bring a pack lunch in until you get used to the catering systems.
- 😊 If you should get lost during the day or need any help, go to Student Services where there will be your College Admin to assist you.
- 😊 Make sure you have also planned how to get home at the end of the school day. Plan and practice your journey if you are travelling by bus, bike or walking before you start in September, so you are familiar with it. If meeting parents, organise where you are going to meet them in advance. Members of the leadership team are always on the gates at the end of school, so if you are unsure of anything please ask for their help if needed!

You will soon get used to the academy life and it's friendly atmosphere. Your Form Tutor is there to help you settle in as quickly as possible. Listen carefully to any instructions which are given and you will have no problems. Most of all – enjoy your time at TGA Kingshurst. We really look forward to sharing this exciting journey with you!

Equipment

The following items are to be brought into the academy each day.

Equipment checks will be conducted at the beginning of each day, in registration time, to ensure the student is "Ready to Learn" and has the correct equipment to access learning tasks in their lessons.



- 2 Pens (Black)
- Green Pen (For making improvements to work)
- 2 Pencils
- Pencil Sharpener
- Eraser
- Ruler (minimum 15cm)
- Glue Stick
- Colouring Pencils
- Highlighter
- Maths Calculator (Casio fx-83GT plus)
- Named Pencil Case
- Reading Book
- ID Card
- Bag (big enough to hold A4 folder)



Mobile Phones

Phones are not to be used whilst on the school site during normal school hours, this includes any headphones or MP3 players.

If phones are seen or heard on the academy site, then they will be confiscated. A second confiscation will require the parent/ carer/ nominated adult to collect the phone from the school admin office.