



**15<sup>th</sup> January 2021**

**Dear Parent/ Guardian,**

**RE: Free School Meal Vouchers Update**

We are now able to issue vouchers to support Free School Meals children who are not attending school. You will receive an email or text message from a company called School Vouchers early next week. The first voucher is for £30 to cover the first two weeks of this term, January 4<sup>th</sup> to January 15<sup>th</sup>.

There is guidance on the process you should follow once you receive the email or text message in the link below:

<https://help.schoolvouchers.com/hc/en-gb/articles/360015110178-How-to-access-your-voucher-step-by-step-instructions->

You will receive links for two further £30 vouchers this half term. These will be sent during weeks commencing 18<sup>th</sup> January and 1<sup>st</sup> February, again using the School Vouchers system.

If you have difficulties with this process please contact the school office on 0121 329 8300 or office@kingshurst.tgacademy.org.uk , during the school hours of 8am-3pm.

In the meantime, please do stay safe and well.

**Best wishes,**

**Tudor Grange Academy Kingshurst**

